

## **Safe Outdoor Space Staff/Administration Job Description**

**TSOS Outreach Team Member (OTM):** Daily operations for the TSOS will be conducted by Outreach Team Members with Hope Rescue Mission. OTMs are expected to maintain a log of all occupants, any rule violations, any action to mediate conflicts among occupants or to report emergency response. Additionally, the representative will maintain a log of all outreach workers and case managers that are on site. As part of their duties, the representative will be responsible for facilitating connection to various service providers for occupants of the encampment.

The representative will be required to walk the perimeter of the SOS hourly to maintain a consistent presence, be available for any questions or concerns among residents, and to ensure that walkways are clear in the event emergency response is needed. Daily temperature checks for occupants will be the responsibility of the OTM and he/she will need to contact the SD to coordinate getting medical attention, if needed, for COVID symptoms.

If you're interested in applying, please completed the Employment application and/or reach out to [tsos@hopemontana.org](mailto:tsos@hopemontana.org).